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| **Subject** | | **Team Software Project Meeting** | | **Date** | **8th March 2021** |
| **Chaired** | | Yue Zhou | | **Time** | 11:00 AM – 1:00 PM |
| **Location** | | Portobello Center – room C29 | | **Prepared by** | Arwa Alfitni |
| **Attendees** | | Arwa Alfitni, Yifei Guo, Zeyu Li, Yixiang Wang, Yue Zhou | | | |
| Key Points Discussed | | | | | |
| No. | Topic | | **Highlights** | | |
| 1. | Client meeting | | * Present the system prototype to the client. * Discus any thoughts on the design. * The client prefers a simple way to present all countries. * There isn’t any need to select two countries and compare them. | | |
| 2. | Database | | * Discus the database design and the required data. * A primitive sketch design was made. | | |
| Plans for the next meeting | | | | | |
| No. | **Description** | | | | |
| 1. | Agreed to the final database design | | | | |
| 2. | Distribute tasks between the members | | | | |
| Approvals | | | | | |
| 1. | Arwa Alfitni | | | | |
| 2. | Yifei Guo | | | | |
| 3. | Zeyu Li | | | | |
| 4. | Yixiang Wang | | | | |
| 5. | Yue Zhou | | | | |